



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: December 12, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of December 17, 2018

Monday December 17, 2018	Highway Committee	8:30 a.m.	Highway Committee Room 1425 S. Wisconsin Dr, Jefferson
	Intercounty Coordinating Committee (ICC)	9:30 a.m.	Sauk County Board Room (3 rd Floor) 515 Broadway, West Square Building, Baraboo
	Bridges Federated Library System Board	6:00 p.m.	Bridges Library System 741 N. Grand Ave, #210, Waukesha
Tuesday December 18, 2018	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
Wednesday December 19, 2018	Land and Water Conservation Committee	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Executive Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
Thursday December 20, 2018	Economic Development Consortium (JCEDC)	8:30 a.m.	Workforce Development 874 Collins Rd, Rm 12, Jefferson
	Drainage Board	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	Planning and Zoning Committee Public Hearing	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Friday December 21, 2018	No Scheduled County Meetings		
Saturday December 22, 2018	No Scheduled County Meetings		
Sunday December 23, 2018	No Scheduled County Meetings		



Agenda

Jefferson County Highway Committee Meeting

Monday, December 17, 2018

8:30 A.M.

Committee Room

1425 Wisconsin Drive

Jefferson, Wisconsin 53549

**Committee Members: Don Reese - Chair, John Kannard- Vice Chair,
Dick Schultz – Secretary, Michael Wineke, Lloyd Zastrow**

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from November 27, 2018 Highway Committee meeting
7. Communications
8. Old Business
 - a. Discussion and possible action on selling a remnant parcel of property owned for highway purposes to Rick Winter
9. New Business
 - a. Discuss monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date (January 29, 2019 – 8:30 a.m.)
13. Tour new shop and grounds
14. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made



Intercounty Coordinating Committee

Columbia, Dodge, Green Lake, Jefferson, Marquette Sauk & Waushara Counties

MEETING AGENDA & PROGRAM

Officers:

Chairman

Russell Kottke
Dodge County
W8542 Laurel Hill Road
Fox Lake, WI 53933

Vice Chairman

Vern E. Gove
112 E. Edgewater St.
Portage, WI 53901

Secretary

Green Lake County Clerk
571 County Road A
Green Lake, WI 54941

Treasurer

Dodge County UW-Extension
127 E Oak Street
Juneau, WI 53039

Member Contacts:

Columbia County

Vern E. Gove
112 E. Edgewater St.
Portage, WI 53901

Dodge County

Russell Kottke
W8542 Laurel Hill Road
Fox Lake, WI 53933

Green Lake County

Harley Reabe
N5878 Lakeview Dr.
Green Lake, WI 54941

Jefferson County

Jim Schroeder
539 E Reinel St
Jefferson, WI 53549

Marquette County

Bob Miller
N1305 18th Rd
Dalton, WI 53926

Sauk County

Peter Vedro
617 Bascom Hill Dr.
Baraboo, WI 53913

Mailing Address:

UW-Extension
127 E Oak Street
Juneau, WI 53039

DATE:	December 17, 2018
TIME:	9:30 AM
PLACE:	Sauk County Board Room (3 rd floor) West Square Building 505 Broadway, Baraboo, WI 53913

9:00 AM	Gathering
9:30 AM	<p>Call to Order</p> <p>Pledge of Allegiance</p> <p>Certification of Open Meeting Notice</p> <p>Adoption of Agenda</p> <p>Approval of Previous Meeting Minutes</p> <p>Reports from Visiting Legislative Officials</p> <p>Update of County Issues – WCA</p> <p>Open Discussion of County Issues</p> <p>Demographic Analysis of the ICC Region <i>Dale Knapp, WCA</i></p> <p>Sauk County Housing Study Findings <i>Ed White, Sauk County Development Corporation</i></p> <p>Open Discussion of County Issues</p> <p>Adjourn</p>



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

Regular Board Meeting

DATE: **Monday, December 17, 2018**
TIME: **6:00 p.m.**
PLACE: **Bridges Library System**
741 N. Grand Avenue, #210
Waukesha, WI 53186

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

AGENDA

1. Call to Order
2. Comments from the Public
3. Correspondence
4. Approve Minutes of November 2018 Meeting - Action
5. Approve Payment of Monthly Invoices - Action
6. Review Financial Reports - Action
7. Reports: APL, Resource Library, Staff, Director
8. Public Library System Redesign (PLSR) Process - Discussion
9. Appoint Nominating Committee for 2019 Officers – Action
10. Director's Goals for 2019 – Action
 11. Bridges Library System Records Retention Schedule – Discussion
 12. Bridges Library System Policy Manual - Discussion
 13. Bridges Library System Board Meeting Schedule for 2019 - Action
 14. Confirmation of Next Meeting: Tuesday, January 15, 2019 (Bridges Library System office)
 15. Adjournment

Serving the libraries of Waukesha and Jefferson Counties

OUR MISSION: Improving member libraries through leadership, collaboration, & support

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Tuesday, December 18, 2018 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Kirk Lund; Gregory Patrick, Secretary; Laura Payne; Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
 - a. October – December, 2018 Retirement recognitions
7. Approval of November 20, 2018, Human Resources Committee Minutes
8. Discussion and possible action regarding position allocation changes for Health department Jail staffing, including consideration of the creation of a full-time Jail Public Health Nurse, an increase of hours to full-time for the Jail Nursing Supervisor and unfunding the Jail Nursing Supervisor position and consideration of contracting for services
9. Discussion and possible action regarding proposed organizational restructuring in the Clerk of Courts Office
10. Discussion and possible action to accept grant funding from the Section 5310 Enhanced Mobility for Senior and Individuals with Disability Grant Program and to create one limited-term, full-time Mobility Manager position in the Human Services Department
11. Discussion and possible action to amend Personnel Ordinance HR0110, Definition of Terms(I), “Limited term employee”
12. Review of November, 2018 Monthly Financial Reports for Human Resources and Safety
13. Report from Human Resources Director:
 - a. November, 2018, monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence requests
 - e. Additional Steps and/or Benefits and/or Interim Appointments provided to employees
14. Set next meeting date and agenda items
15. Adjournment

Next scheduled meeting: Tuesday, January 15, 2019 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

***Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"***

***Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701***

Wednesday, December 19, 2018 @ 8:00 am

Committee Members: Matthew Foelker (Chair), Walt Christensen (Vice-Chair), Ed Morse (Secretary), Dan Herbst (UWEX Member), Mike Kelly (UWEX Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the December Agenda
5. Approval of the November 21, 2018 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) December 2018 Report
8. Discussion on Natural Resources Conservation Service (NRCS) Report
9. Discussion and Possible Action on Conservation Reserve Enhancement Program (CREP) Conservation Plan Revision Approval - Nancy Lannert
10. Discussion and Possible Action on Healthy Lakes Grant and Resolution - Patricia Cicero
11. Discussion and Possible Action on Development of the County Farm
12. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
13. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
14. Review of the Monthly Financial Report (October)
15. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
16. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
17. Discussion on Items for the Next Agenda
18. Next Scheduled Meeting:
 - February 20, 2018 @ 8:00 am in Room 112
19. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

AGENDA

Executive Committee

**Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549**

Wednesday, December 19, 2018, Room 112, 8:30 a.m.

Committee Members

Amy Rinard, Chair; Jim Braughler, vice-chair; Steve Nass, secretary; Jim Mode; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of November 28, 2018 committee meeting minutes
7. Approval of December 13, 2018 joint committee meeting minutes
8. Approval of December 11, 2018 county board minutes
9. Communications
10. Discussion and possible action on County Board size
11. Discussion and possible action on County Board committee organization
12. Discussion and possible action on process and make up of appointments to the Comprehensive Plan / Farmland Preservation Plan Steering Committee
13. Financial reports (November)
 - a. Clerk of Courts
 - b. Corporation Counsel
 - c. County Administrator
 - d. County Board
 - e. County Clerk
14. County Administrator's monthly report
15. Discussion and possible action on tentative future meeting schedule and agenda items.
16. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Thursday, December 20, 2018
864 Collins Road, Room 12, Jefferson, WI 53549

JEFFERSON COUNTY ECONOMIC DEVELOPMENT CONSORTIUM (JCEDC) BOARD AGENDA

Board Members

Chairman: John David – City of Watertown

Steve Wilke – City of Lake Mills, Matt Trebatoski – City of Fort Atkinson, Timothy Freitag – City of Jefferson, Mo Hansen – City of Waterloo, David Carlson – City of Whitewater, Lisa Moen – Village of Cambridge, Kyle Ellefson - Village of Johnson Creek, Jim Mode – Jefferson County Supervisor, Dick Jones – Jefferson County Supervisor, Amy Rinard – Jefferson County Supervisor

- I.** Call to Order – J David
- II.** Roll Call (Establish a quorum)
- III.** Certification of Compliance with Open Meeting Laws
- IV.** Approval of December 20, 2018 Agenda
- V.** Approval of Minutes – October 25, 2018
- VI.** Public Comment - Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.
- VII.** JCEDC Reports – V Pratt
 - A.** Approval of Finance Report – December 2018
 - B.** Discussion and possible action on JCEDC 2019 Budget
- VIII.** General Orders
 - A.** Directors Report – V Pratt
 - Opportunity Pipeline Update
 - Discussion and possible action on the Revised Strategic Plan
 - Discussion on the 2019 Plan of Work
 - B.** Broadband Initiative Update – A. Rinard
 - C.** Upcoming Meetings/Seminars –
 - JCEDC Board of Directors – January 24, 2019
- IX.** Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA
JEFFERSON COUNTY DRAINAGE BOARD
Jefferson County Courthouse
311 S. Center Avenue, Rm 202
Jefferson, WI 53549
December 20, 2018
9:30 a.m.

1. Call to order and review minutes
2. Drain 36 – Response from D.O.T
3. Drain 44 – Contractor progress
4. Drain 16 – Review letter and landowner response
5. Drain 2 – Date of landowner assessment hearing
6. Drain 20 – Date of landowner assessment hearing and Chairman Hughes report on fallen tree blocking drain
7. Update on DATCP –
 - a. language for notification postcard
 - b. status of final petition to Circuit Court
8. Comments from Wisconsin Drain Board Association Meeting (December 10, 2018)
9. Old business
 - a. Drain 15 – Progress Britzke Bridge costs
 - b. Drain 44 – Status of Homeowner Association Meeting
 - c. Drain 14-B – Letter sent to Mark Klusken, landowner, and response
10. Pay bills
11. Motion to adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; George Jaeckel, Vice-Chair; Don Reese, Secretary; Matt Foelker and Blane Poulson

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, December 20, 2018

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, December 20, 2018, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4104A-18 – Ronald E Hahm/David Hahm Properties: Rezone PIN 012-0816-2523-001 (3.245 Ac) owned by David Hahm to sanction the addition of 0.25 acres from 012-0816-2523-000 owned by the Ronald & Anne Hahm Trust. The properties are in the Town of Ixonia, at **W443 Madison Ave.** This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4123A-18 – Daryl & Tammy Payne: Rezone part of PIN 026-0616-1011-000 (34.868 Acres) to create a 1-acre building site along **County Road E** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

R4124A-18 – Daryl & Tammy Payne: Rezone 15.6 acres of PIN 026-0616-1011 (34.868 Acres) to create a Natural Resource zone between **Village Line Road and County Road E** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

FROM N, NATURAL RESOURCE TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4125A018 – Thomas & Colleen Schlieve: Rezone 0.56 acre of PIN 012-0816-0834-000 (14.626 Acres) near **W1967 Mystic Court** in the Town of Ixonia for it to be added to the adjoining A-3 zoned property. This is in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

Further information about Zoning can be found at www.jeffersoncountywi.gov